

Supplementary Declaration Form forming part of the original Application Form

On the original Application Form you answered either 'No' or 'Yes' to one or more questions and, as a result, additional information is required so we may assess the risk. Please provide as much information as you can and attach any documentation that will assist us to more fully understand. If not enough 'answer' space provided, please attach additional page(s). We may wish to seek further clarification. We welcome your contact if you want additional guidance.

Q1. You have answered 'No' to 'Are you fully compliant and registered with relevant government agencies you should be lodging returns/declarations with?' Please advise details of non-compliance or which government agency you should have been previously or should be currently registered with and if you have taken steps to rectify the situation.

Q2. You have answered 'No' to 'Have you lodged all returns/declarations on time and paid relevant tax, duties, levies or the like in full for the periods being insured?' Please advise what type of returns/declarations haven't been lodged; what year/period do they relate to; and, where there are outstanding payments, what are these payments for; what year/period they relate to; and advise if you have come to an agreement with the relevant government agency as to a payment plan.

Q3. You have answered 'Yes' to 'In the last 12 months or are you shortly to lodge a return/declaration where you have or are seeking a refund of tax or duty?' Please advise the type of return/declaration lodged; which year/period it applied to; and the approximate refund amount.

Q4. You have answered 'Yes' to 'Are you aware of any circumstances, within your business or industry sector, that increases the likelihood of you being audited by a government agency?' Please outline the circumstances.

Q5. You have answered 'Yes' to 'Have any of the Individuals or Entities listed on this Application Form been audited by a government agency in the last 5 years?' Please advise what type of audit was undertaken; the date of the first notice of the audit; what was the outcome of the audit; separately, the amount of any amended assessment and any fines or penalties imposed; and what amount of professional fees were incurred to manage the audit process.

Please sign and date and attach to the original Application Form.

 Signature: _____ Date: ____/____/____